

Metro South Health Nursing and Midwifery Talent Pool – How to Apply through SmartJobs and the Queensland Health Careers portal

To apply to the MSH Nursing and Midwifery Talent Pool you will need to apply through either of the following portals:

1. SmartJobs portal
<https://smartjobs.qld.gov.au>
2. Queensland Health Careers portal
<https://www.careers.health.qld.gov.au/>

The Talent Pool enables Metro South Health to identify and connect suitable nursing and midwifery professionals with employment opportunities across the service, ensuring a fair, transparent, and efficient recruitment experience for all applicants.

The steps for applying through the different portals are the same.

Candidates are eligible to apply if they are:

- Enrolled Nurse (EN) - Nursing Grade 3
- Registered Nurse (RN) - Nursing Grade 5
- Midwife

You will be required to upload the following documents:

- Written response addressing the relevant domains of practice
- Current curriculum vitae (CV) / Cover Letter
- Responses to two (2) selection questions
- Two referee reports

SmartJobs Application

Step 1: Login to My Smartjobs. If you have not registered please follow these steps to [create a Smartjobs account](#).

Step 2: Locate the MSH Talent Pool job listing.

Step 3: Select the **Apply Online** button at the bottom of the job listing.

Step 4: Complete the relevant fields.

Step 5: In the **Resume, cover letter and other documents** section upload the required documents. Click **Browse** to locate the files on your computer.

When submitting your documents please ensure:

- File size is less than 2MG
- PDF or word document (.doc or .docx) file type
- Clearly titled files

i Note: To check if your files have been uploaded click **View files**.

Step 6: Click **Save and Close**

Step 7: Click on **Apply now** to submit your application.

i Note: You will receive a confirmation email once your application has been submitted.



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